



# WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

250 W. LIVINGSTON RD., HIGHLAND, MI 48357

BOARD MEETING – December 17, 2024, at 9:00 am – *Highland Township Auditorium, 205 N. John St., Highland*

## AGENDA

## PRESENTER

## ACTION

1. Call to Order- RHamill at 9:01 am
2. Pledge of Allegiance
3. Roll
1. Present: RHamill, RKowall, EAsdell, KPlafchan, ABartalotta II, KViener, MKoerner
  - a. Absent: DLWhitt, GKullis
  - b. Also Present: AGrzymkowski
4. Approval of Agenda: *“Motion to Approve Agenda” RKowall, Second: ABartalotta. Vote: All in favor.*
  - a. Approval of Consent Agenda - *“Motion to Approve Consent Agenda” RKowall, Second: ABartalotta. Vote: All in favor*
  - b. Board Meetings Minutes
  - c. Nov Bank Statements Summary Pages & Reconciliations
  - d. Nov MI Class Reconciliation
  - e. Nov RWP Reconciliation
  - f. 2025 Closed & Board Meeting Schedules - repeat.
5. Public Comment (Agenda items) None
6. Director Report- KViener

*Met with MDOT and other providers on Dec 2 and will have ongoing meetings. Update on funding balances from SMART including LBO, Veterans reimbursement, and 5311. WOTA received the MIO-TAC grant writing grant.*

  - a. Legal Update – MKoerner – *working on IGA and presented parking lot agreements last time.*
  - b. HR/Marketing Update – AGrzymkowski – *hired 6 new employees, advertised for the year in combined Waterford Rec and Senior Center publication, participated in the Veteran’s ad for northern territories.*
  - c. Financial Update – KJohns-Littleton – *Presented in consent agenda.*
  - d. Operations/Maintenance Update –
    - i. *4 vehicles down: one at SMART, 2306 warranty/recall for axle leak, all 18 new transits could be impacted by this recall; 44 has a dead battery and 5535 needs a module for the lift. Sixteen transits with open recalls for AC module; 1 SMART vehicle recall for rear axle.*
    - ii. *New dispatch software planned to go live on Sunday, December 29<sup>th</sup>.*
7. New Business
  - a. Budget Amendment-final 12.17.2024, Nov P&L & Receivables Report
    - i. *“Motion to approve Budget Amendments as presented” RKowall. Second: RHamill. Vote: All in favor*
8. Old Business
  - a. Review of IGA Amendment
9. Public Comment (non-Agenda items) None

10. Board Member *Commentary/Discussion*

11. Next Meeting Date

- a. January 21, 2025

Adjournment - *“Motion to Adjourn at 9:29 am” RKowall, RHamill*