



WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

250 W. LIVINGSTON RD., HIGHLAND, MI 48357

BOARD MEETING – **October 15, 2024, at 9:00 am** – *Highland Township Auditorium, 205 N. John St., Highland*

AGENDA-Revised

PRESENTER

ACTION

1. Call to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Approval of Consent Agenda
 - a. Sep Board Meetings Minutes
 - b. Sep Bank Statements Summary Pages & Reconciliation
 - c. Sep MI Class Statement & Reconciliation
 - d. To be used for 8c
6. Public Comment (Agenda items)
7. Director Report- KViener
 - a. Legal Update – MKoerner –
 - b. HR/Marketing Update – AGrzymkowski –
 - c. Financial Update – KJohns-Littleton –
 - d. Operations/Maintenance Update – TBD
8. New Business
 - a. Holidays, Closed Days and Board Meeting Dates 2025: *“Motion to approve the calendar for 2025 listing WOTA holidays, closed days and board meeting dates as presented.”*
 - b. We need to upgrade our dispatch software to QRyde. *“Motion to approve the WOTA Director to sign the contract with HBSS for the purchase, installation and support of QRyde dispatch software for a minimum of 1 year, extendable up to 5 years per contract terms. Contract to go into effect immediately, initial payment of \$40,000 to follow. Monthly payments of \$3,250 for up to 58 vehicles licenses will be due once WOTA dispatch are online and running.”* More licenses are available at an added cost.
 - c. 2nd Budget Amendment, **need to increase WC to \$110,000 per State requirements.** *“Motion to approve the budget amendments highlighted in the attached 10.15.2024 P&L w.Amendments.”*
9. Old Business
 - a. Adjusted 2025 Budget based on OC Millage Funds Available. *“Motion to approve the revision to the 2025 WOTA Budget based on funding constraints of the Oakland County Transit Millage.”*
 - b. ***“Motion to approve 2025 Oakland County Transit Exhibits A: Scope of Services and B: Budget as provided by Oakland County Transit Manager.”***
 - c. Vehicle parking contracts - MKoerner
10. Public Comment (non-Agenda items)
11. Board Member Commentary/Discussion
12. Next Meeting Date
 - a. November 19, 2024

Adjournment