



WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

250 W. LIVINGSTON RD., HIGHLAND, MI 48357

BOARD MEETING – April 9, 2024, at 9:00 am – WOTA Office, 250 W. Livingston Rd, Highland MI

AGENDA	PRESENTER	ACTION
1. Call to Order		
2. Pledge of Allegiance		
3. Roll		
4. Approval of Agenda		
5. Approval of Consent Agenda		
a. March Board Meetings Minutes		
b. March Bank Statements & <i>Reconciliation (pending 4.8.24)</i>		
c. March P&L Budget vs Actuals and Balance Sheet		
6. Public Comment (Agenda items)		
7. Director Report- KViener		
a. Legal Update – MKoerner		
b. HR/Marketing Update – AGrzymkowski		
c. Financial Update – AGrzymkowski & KJohns-Littleton		
d. Operations/Maintenance Update – TBD		
8. New Business		
a. New policies:		
i. Electronic Transaction Policy		
ii. Credit Card Policy		
iii. Capital Assets Policy to include an Equipment Transfer/Disposal Policy		
b. Problems with CWL bus parking/driver access to supplies/keys		
c. Transfers with LETS		
9. Old Business		
a. WOTA Conflict of Interest Policy: pending CWL		
10. Public <i>Comment</i> (non-Agenda items)		
11. Board Member <i>Commentary/Discussion</i>		
12. Next Meeting Date		
a. May 21, 2024		

Adjournment