



# WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

250 W. LIVINGSTON RD., HIGHLAND, MI 48357

BOARD MEETING – May 21, 2024, at 9:00 am – *Highland Township Auditorium, 205 N. John St., Highland MI*

## AGENDA

## PRESENTER

## ACTION

1. Call to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Approval of Consent Agenda
  - a. April Board Meetings Minutes
  - b. April Bank Statements Summary Pages & Reconciliation
  - c. April MI Class Statement & Reconciliation
  - d. April P&L Budget vs Actuals and Balance Sheet
6. Public Comment (Agenda items)
7. FY23 Audit Report presented by Aaron Stevens, Maner Costerisan (handouts)
8. Director Report- KViener – 2023 OC Transit Annual Report (handouts)
  - a. Legal Update – MKoerner
  - b. HR/Marketing Update – AGrzymkowski
  - c. Financial Update – AGrzymkowski & KJohns-Littleton
  - d. Operations/Maintenance Update – TBD
9. New Business
  - a. New investment options:
    - i. ICS Deposit Placement Agreement (included in packet)
    - ii. Robinson Capital (included in packet)
  - b. WOTA to start Sunday service pilot July 14 in White Lake Township; hours 7:30am-3:30pm
  - c. GenPop open in all of WOTA on an as-call basis, numbers very minimal in Highland
  - d. County has an on-going project, all Veterans with proper ID ride free through September
10. Old Business
  - a. **WOTA Conflict of Interest Policy: pending CWL**
  - b. New policies - approve:
    - i. Electronic Transaction Policy
    - ii. Credit Card Policy
    - iii. Capital Assets Policy to include an Equipment Transfer/Disposal Policy
11. Public *Comment* (non-Agenda items)
12. Board Member *Commentary/Discussion*
13. Next Meeting Date
  - a. July 16, 2024 – first 2025 budget meeting
  - b. No meeting for June

Adjournment