



WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

250 W. LIVINGSTON RD., HIGHLAND, MI 48357

BOARD MEETING – **October 17, 2023, at 9:00 am** – WOTA’s Office at 250 W. Livingston Rd, Highland

AGENDA - REVISED

PRESENTER

ACTION

1. Call to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Approval of Consent Agenda
 - a. September Board Meeting Minutes
 - b. September Bank Statements & Reconciliation Report
 - c. September P&L and Budget vs Actuals
 - d. September Balance Sheet
6. Public Comment (Agenda items)
7. Director Report
 - a. Legal Update – MKoerner
 - b. HR Update – AGrzymkowski
 - c. Financial Update – MTino
 - d. Operations Update – TBD
8. New Business
 - a. Budget Amendment: *suggested “Motion to approve the 10.16.2024 Amendment to the 2023 OC Transit Budget to reallocate money from within operations and capital to cover extended cost of vehicle insurance due to increase in coverage, and the purchase of 1 used and 4 new transit vans for WOTA’s fleet.”*
 - b. Amended contract to include expansions, funding payout, & extras from the county for 2024; Eli Cooper will be present to answer questions.
 - c. Expected budget(s) for 2024 discussion; Eli Cooper present to answer questions.
 - d. 4th AWD transit van available through Tesco.
9. Old Business
 - a. QuickBooks replacement proposal
 - i. Bookkeeping/Payroll - BS&A quote: *suggested “Motion to approve contracting with BS&A for bookkeeping software, with services for payroll and HR to replace QuickBooks Online to start based on BS&A’s recommendation.”*
10. Public Comment (non-Agenda items)
11. Board Member Commentary/Discussion
12. Next Meeting Date
 - a. The next OC Transit Meeting will be November 1
 - b. Our next meeting: **9 am, Tuesday November 13, 2023**, at the WOTA Building, 250 W. Livingston Rd, Highland.
13. Adjournment