



# WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

250 W. LIVINGSTON RD., HIGHLAND, MI 48357

BOARD MEETING – **November 21, 2023, at 9:00 am** – Highland Township Town Hall 205 N. John, Highland

## AGENDA - Revised

## PRESENTER

## ACTION

1. Call to Order – Rick Hamill 9:06 am
2. Pledge of Allegiance
3. Roll – All here
4. Approval of Agenda – “Motion to amend the agenda to move item 15 to after Public Comment” by RHamill, supported by R Kowall, all in favor. Motion passed.
5. Approval of Consent Agenda – “Motion to approve the Consent Agenda” by RKowall, supported by RHamill. All in favor. Motion passed.
  - a. October Board Meetings Minutes
  - b. October Bank Statements & Reconciliation Report
  - c. October P&L Budget vs Actuals and Balance Sheet
  - d. MI Class Summary Statement
  - e. WOTA-only portion of the proposed OC BoC packet for FY24
6. Public Comment (Agenda items) RKowall: “Thank commissioners and all who showed up today. More people who have an understanding of what is going on at WOTA and appreciate you all for coming.”
7. Welcome WOTA Guests
  - a. Presentation and Tour of WOTA
8. Director Report. Update on Tesco vehicles, waiting on fold down seats. SMART is approximately 2 quarters behind in funding. Adding used cubicles for dispatch. Developing travel navigator position to coordinate with Adept IQ transfers. Budget at Oakland County Commissioners. The new budget is somewhere in between the lowest and highest. Once we have a final amount, MKoerner will create a resolution to comply with the Appropriations Act.
  - a. Legal Update – MKoerner: Mark addresses financial issues posed by SSchrader
  - b. HR Update – AGrzymkowski: Medical leave for bookkeeper
  - c. Financial Update – AGrzymkowski
  - d. Operations/Maintenance Update – no update
9. New Business
  - a. 2024 Board Meeting Dates & Holidays WOTA is Closed. “Motion to approve the 2024 Board Meeting Dates & Holiday closures” by RHamill, supported by RKowall. All in favor, motion passed.
10. Old Business: “Allow AGrzymkowski to make the decision to select a payroll provider on behalf of WOTA.” By RKowall, supported by RHamill. All in favor. Motion passed.
  - a. Bookkeeping/Payroll Quotes (revisited):
    - i. Paycom
    - ii. Paylocity
    - iii. Heartland

11. Public *Comment* (non-Agenda items) RKowall, “Timing is perfect for this meeting and appreciate the presentation and having our commissioners here. We have a common goal in mind. I am willing to help.”

RHamill – “Thank you to Amy for the presentation and we want to get in front of all the commissioners. I would like to thank this board for their work.”

12. Board Member *Commentary/Discussion*

13. Next Meeting Date

- a. The next OC Board of Commissioners meeting is 6pm Dec. 7
- b. The next OC Transit Meeting will be 1-2:30pm Dec. 13 at 2100 Pontiac Lake Rd Building #41, Waterford Twp, MI 48328, or via Teams
- c. Our next meeting: **9 am, Tuesday Dec 19, 2023**, in the Highland Township Auditorium.

14. Adjournment: “Motion to adjourn at 11:07 am” by RHamill, supported by RKowall. All in favor. Meeting adjourned.

15. Tour of WOTA facility with light refreshments served. **Moved up**