



WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

250 W. LIVINGSTON RD., HIGHLAND, MI 48357

BOARD MEETING – **September 19, 2023, at 9:00 am** – WOTA’s Office at 250 W. Livingston Rd, Highland

AGENDA - REVISED

PRESENTER

ACTION

1. Call to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Approval of Consent Agenda
 - a. August Board Meeting Minutes
 - b. August Bank Statements & Reconciliation Report
 - c. August P&L and Budget vs Actuals
 - d. August Balance Sheet
 - e. August MI Class Summary Statement
 - f. FMLA
6. Public Comment (Agenda items)
7. Director Report
 - a. Legal Update – MKoerner
 - b. HR Update – AGrzymkowski
 - c. Financial Update – MTino
 - d. Operations Update – TBD
8. New Business
 - a. Purchase 3 - 2023 Ford Transits from Tesco, reappropriate current funds
 - b. Increase in hourly rates for Mark Koerner, WOTA attorney
9. Old Business
 - a. QuickBooks replacement proposal
 - i. Bookkeeping: BS&A, etc.
 - ii. Payroll: BS&A, Heartland
 - b. Need to hire new Auditor for 2024, proposals from:
 - i. Rehman
 - ii. Plante-Moran
 - iii. Manser Costerisan
 - c. Proposed budget for 2024 discussion (based on budgets handed out at August board meeting)
 - d. The next OC Transit Meeting will be September 27th
10. Public *Comment* (non-Agenda items)
11. Board Member *Commentary/Discussion*
12. Next Meeting Date
 - a. Our next meeting: **9 am, Tuesday October 17, 2023**, at the WOTA Building, 250 W. Livingston Rd, Highland.
13. Adjournment