



# WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

205 W. LIVINGSTON RD., HIGHLAND, MI 48357

BOARD MEETING – September 13, 2022 at 9:00 am – WOTA Office, 205 W. Livingston Rd, Highland

## AGENDA

## PRESENTER

## ACTION

1. Call to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Approval of Consent Agenda
  - a. August 9, 2022 Board Meeting Minutes
  - b. List of August Expenses
  - c. August Bank Statements & Reconciliation Reports
  - d. August P&L and Balance Sheet
  - e. Rider Stats
6. Public Comment
7. Director Report
8. Old Business
  - a. SMART contracted CARES funds outstanding, since 7.8.22: **TOTAL** **\$ 91,072.58**
    - i. *Will be requesting remainder of \$448,868.00 due us 10.1.22* **\$246,453.99**
  - b. SMART Specialized Services funds outstanding, since 1.1.22: **TOTAL** **\$ 54,606.00**  
DUE FROM SMART FY22: **\$392,132.57**
  - c. Adopt First Amendment of 196 Authority Agreement, pending communities' board/council approvals; Highland held meeting prior, Waterford too; pending White Lake and Walled Lake.
  - d. Proposed contract for maintenance services through HVS-revised (to send).
  - e. 3 vehicles now at SMART:
    - i. 31094 -- rusted fuel lines
    - ii. 31093 – 3x for regen in 3 mo, cannot get it to regen after told it was ready
    - iii. 35107 – regen (CWL)
9. New Business
  - a. Purchased 3 2018 Ford Transits: voted by email: *RHamill Motion/RKowall Support: "To approve the purchase of 3 2018 used Ford Transit vans: \$27,000, \$31,500 and \$33,000 for a total of \$91,500." Gwall – Yes; RHamill – Yes; RKowall – Yes; KPlafchan – Yes; HJaquay – no vote; AMcCarter – no vote.*
  - b. Amend vehicle insurance through NIA to: \$
  - c. Amend fuel budget to: \$
  - d. WOTA/MDOT Maintenance Policy (included with packet)
  - e. MUST get NEW COPIER SOONER than LATER! (included in packet)
    - i. Purchase: \$4,351.48
    - ii. Lease: \$148.79/mo x 60 = \$8,927.40
  - f. MMRMA insurance claims and WOTA liability coverage, update contracts. (MKoerner to update re: WOTA-Ford)

- g. SMART TAM Plan, per FTA we must include WOTA owned vehicles or create our own TAM Plan because we provide public transportation. (included with packet)

10. Board Member Commentary/Discussion

11. Budget: Day 2 (includes move to Highland FD until permanent home can be found/purchased)

- a. Proposed WOTA budget
- b. Proposed millage budget (\$2m+, less township GFs)

12. Next Meeting Date

- a. Next scheduled meeting is **9 am, Tuesday, Oct. 11, 2022**, at White Lake Township (TBD)

13. Adjournment