

**WOTA – Western Oakland Transportation Authority**

**205 W. Livingston Rd., Highland, MI 48357**

**MEETING MINUTES**  SPECIAL BOARD MEETING: Agenda Revised – WOTA Office 205 W. Livingston Rd, Highland **June 9, 2021 at 9:00 am**

*This meeting requires action from each communities’ board representative and applicable community board/council.*

**AGENDA PRESENTER ACTION**

1. Call to Order 9:07 RK
2. Pledge of Allegiance
3. Roll: RK, GW, KP, CP, HJ, KV, RH (joined late, out of town)
	1. Also: Art Frasca, Mark Koerner, via phone
4. Approval of Agenda RK Motion, GW support, Yay: All
5. Approval of Consent Agenda Rk Motion, KP support, Yay: All
	1. 5-19-2021 Minutes
	2. 4 Van Purchase order through Szott
6. Public Comment
7. Old Business
	1. Establishment of WOTA to become a 196 Authority; letters & outline for Township boards/City council for approval to establish were provided by Mark previously. WOTA is on a very tight timeline in order to qualify to apply for 2022 funding from MDOT/RTA/FTA.
		1. Present process to Board: May 2021
		2. WOTA board members present to respective communities: NLT June 2021
		3. Approval received from community boards/councils and final board vote to establish authority; post in newspapers; submit to Secretary of State, MDOT and County clerk: NLT July 2021: approvals received from Highland, White Lake and Waterford; *the City of Walled Lake will include approval of the 196 Authority status for WOTA in their City Council meeting June 15, 2021; KV to be on hand to answer any questions.*
		4. Prepare for MDOT/FTA grants: July-October 2021
		5. Start 2022 FTA 5311 & 5339 Grant application process: November 2021.
8. Option for 2 more vans: attached Memo RK Motion, RH & GW support, Yay: All
9. Board Member Commentary/Discussion: Formal introduction of Hana Jacquays of Walled Lake; AF suggested 6 mo. Cash in reserve as minimum, make goal 1 year.
10. Next Meeting Date
	1. **9:00am Wednesday, July 21, 2021 at White Lake Annex, 7525 Highland Rd, White Lake.**
11. Adjournment 10:14 RK Motion, GW support, Yay: All