

**WOTA – Western Oakland Transportation Authority**

**205 W. Livingston Rd., Highland, MI 48357**

SPECIAL BUDGET BOARD MEETING – WOTA, 205 W. Livingston Rd, Highland

**August 17, 2021 at 8:00 am -**

**AGENDA PRESENTER ACTION**

1. Call to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Approval of Consent Agenda
	1. July 21, 2021 Regular Board Meeting Minutes
	2. List of July Expenses
	3. July Bank Statement Reconciliation
6. Public Comment
7. Director Report & Monthly Rider Stats: Bi-monthly ridership status report by community
8. Old Business
	1. SMART Municipal and Community contracts DUE: communities must E-sign & return to Madonna ASAP.
	2. Establishment of WOTA Authority; posted in Oakland Press 7-5-2021; received back from County, not from MDOT or SoS yet.
	3. Pre-order Ford vans at 2018 rates NLT Sept. 15, 2021, no pay until delivered: estimate January 2023; attached are the order form and intent to purchase letter-Mark reviewing.
	4. Verify parking of new vehicles:
		1. 3 – Head Driver homes
		2. 2-3 Walled Lake (City DPW)
		3. 5 – Waterford (Township DPW)
		4. 4-5 – Highland (Annex)
		5. 3 – White Lake (Municipal Lot)
9. New Business
	1. Approve revised Drug & Alcohol Policy; template from MDOT matches FTA/DOT checklist; much more extensive than SMART policy.
	2. Need to switch Drug & Alcohol test processor and testing facilities. Suggest Integrity Testing, NOTA uses, more expensive, see enclosed anticipated annual costs list.
10. Budget: 2022 Proposed Budget
11. Board Member Commentary/Discussion
12. Next Meeting Date
	1. Next scheduled meeting is **9am, Sept. 15, 2021 at Waterford Township, 5200 Civic Center Drive.**
	2. We will continue with the following items:
		1. Purchased vehicle update
		2. By-Laws for Ride with Pride (Mark)
		3. Capitalization policy resolution
		4. On-board camera proposals
		5. Using WOTA vehicles for community events and others
13. Adjournment