

**WOTA – Western Oakland Transportation Authority**

**205 W. Livingston Rd., Highland, MI 48357**

REGULAR BOARD MEETING – WOTA Office 205 W. Livingston Rd, Highland

**May 19, 2021 at 9:00 am - *Revised***

*There is a zoom link for the meeting. All items discussed with handouts or presentations will be emailed to you before the meeting if you notify Kim by 4pm Tuesday, May 18 that you will attending via zoom.* *director@ridewota.org* *or 248-717-2230.*

Topic: WOTA Board Meeting

Time: May 19, 2021 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84291964346?pwd=ZTlMaFE5amxzb0FUT2FsaHNDL1BtQT09>

Meeting ID: 842 9196 4346

Passcode: 540545

**AGENDA PRESENTER ACTION**

1. Call to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Approval of Consent Agenda
	1. March 17 & March 31 Board Meeting Minutes
	2. List of March-April Expenses
	3. March-April Bank Statements
	4. March-April Bank Reconciliations
	5. Steudel
	6. Big expenses
6. Public Comment
7. Director Report & Monthly Rider Stats: Bi-monthly ridership status report by community
8. Old Business
	1. 5310 Grants submitted: 1-Highland to replace 31093; 1-CWL to replace 35107; 1-WOTA for expansion vehicles – qty 4; 1-WOTA operational funding for continuation and expansion of services; and 1-WOTA capital funds for proposed new location/development. Grants were submitted through RTA, other funds available as needed/approved per Ben Stupka. Notification by July, awarding begins Oct 2021.
	2. Establishment of WOTA Authority; letters & outline for Township boards/City council for approval to establish from Mark.
	3. Employee status: 2 PT drivers returned from medical leave (making 1 FT effective 6-1), hired 1 new PT driver. OUT – 1 PT driver on medical leave, 1-PT driver on WC.
	4. We need a minimum of 4 additional vehicles *yesterday*; at the last board meeting it was approved to pursue, offer received from Szott for up to 4 vans @$53,000 each with a 5-6 week delivery time. Gorno Ford (where NOTA gets their vehicles is a 30+6 week delay after Nov 2021). Any others?
	5. Current vehicles are now all vinyled (except 2007 CWL van): “WOTA & Logo” across hoods and on back windows and “In Partnership with Western Oakland Transportation Authority (WOTA)” along both sides.
	6. SMART funds update: Madonna replied several times stating contracts would be sent to me, still don’t have. Also reached out in April and again in May to Madonna and Henry regarding 2021 funds and all contracts, Madonna now on vacation. Replies from Henry, funds to be received shortly, contracts not received until just now.
	7. Funds received from SMART: 2020 Specialized Services-ALL: $54,606.00

5310 Ops Jan-Mar 2021: $14,564.48

CARES Act Jan-Mar 2021: $25,135.11

CWL CC Jul-Dec 2020: $62,909.00

WL OCTPA 2020: $14,763.00

 ALSO: WEX Collateral Refund: $ 5,000.00

 CDBG WF Oct-Dec 2020: $13,678.00

* 1. Budget Amendment: Not received CDBG funds from Highland for 2020: $ 8,986.00

 Highland reallocated 2021 CDBG funds from WOTA: $ 8,986.00

1. New Business
	1. Need to coordinate a promotional common video through CGI that can be put on all communities’ websites: RK. CGI is tentatively scheduled through Trish Pergament for May 27.
	2. Proposed Budget for 2022 through 2024, next board meeting is *Budget* meeting, let Kim know of any changes or questions to this budget proposal before July 1.
	3. Kim has begun training with MDOT through Rural Transit Managers Workshops, awaiting assignment of new program manager to assist with future funding. 5311 Rural Transit & 5339 Buses & Facilities grants plus other funding. MPTA & MDOT Statewide Annual Meeting, Aug. 23-25, Crystal Mountain, in-person training, Kim to go.
	4. Would like to hold open the ability to contract with John Drury, consultant and retired MDOT program manager referred by Mark, to assist with grant writing for the FTA & MDOT grants that will become available through Authority status.
	5. American Rescue Plan Act of 2021 proposed funding allocations and community collaborations. Kim & Amy presentation
	6. Pre-order vans at 2018 rates NLT Aug 31, 2021, no pay until delivered: estimate January 2023.
	7. Need to establish detailed specific By-Laws for Ride With Pride, our 501(c)3.
2. Board Member Commentary/Discussion
3. Next Meeting Date
	1. **9:00am Wednesday, July 21, 2021 at White Lake Annex, 7525 Highland Rd, White Lake.**
4. Adjournment