

**WOTA – Western Oakland Transportation Authority**

**205 W. Livingston Rd., Highland, MI 48357**

REGULAR BOARD MEETING – Waterford Township, 3rd Floor conference room, 5200 Civic Center Dr, Waterford. **January 20, 2021 at 9:00 am**

**AGENDA-updated 12/1/2020 PRESENTER ACTION**

1. Call to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Approval of Consent Agenda
   1. Dec 2 Board Meeting Minutes
   2. List of December Expenses
   3. End-of-year Profit & Loss Report W/Budget comparison
   4. December 2020 Bank Statement
6. Public Comment
7. Director Report & Monthly Rider Stats
8. Old Business
   1. Employee Manual update, Mark reviewed, board approval needed-Resolution.
   2. Marketing Policy, Mark prepared, board approval needed-Resolution.
   3. “Oakland Together Non-Profit COVID-19 Economic Impact Grant” submission sent 11-19-2020; showing potential WOTA COVID-19 loss/added expenses of $137,658.00.
   4. Funds sitting in Highland over $40,000: received from CWL and 5310 Grant (paid out aka: 501(c)3 RWP)?
   5. Audit proposal: Article VII, K “An audit shall be conducted annually and to the extent possible, legal, and economical, may be done in conjunction with audits of the Parties.”
      1. Plante-Moran: $14,000; even after C. Hamill pre-audit preps.
      2. Rehmann (audits Highland Haven complex):
      3. Ramie Phillips PC (audits NOTA @$6k):
9. New Business
10. Board Member Commentary/Discussion
11. Next Meeting Date
    1. **9:00am Wednesday, January 20, 2021 at WOTA Office, 205 W. Livingston Rd, Highland.**
12. Adjournment