

**WOTA – Western Oakland Transportation Authority**

**205 W. Livingston Rd., Highland, MI 48357**

**MEETING MINUTES** **September 23, 2020 at 9:00 am**

**PRESENTER/ACTION**

1. Call to Order RH called to order 9:09
2. Pledge of Allegiance
3. **Roll Call**

Rik Kowall, White Lake

Rick Hamill, Highland

Gary Wall, Waterford

Kathy Plafchan, Special Needs

**Also Present**

Kim Viener, WOTA

Mark Koerner, WOTA

1. Approval of Agenda RH Motioned/RK Support, Yea-7
2. Approval of Consent Agenda RH Motioned/RK Support, Yea-7
   1. August 26 Board Meeting Minutes
   2. List of September Expenses
   3. Updated Revenue & Expense Report W/Budget comparison
   4. August 2020 Bank Statement
3. Public Comment *N/A*
4. Director Report & Monthly Rider Stats: 1,346 stops, 15,247 miles & 1,164 hours Aug. 15-Sep 15.
5. Old Business
   1. MCCC Contracts for FY 2021: sign and return to Kim
   2. Amendments to Interlocal Contracts for WOTA to reimburse townships for annual vehicle insurance. Mark to alter trans management agreement to make specific to each community, exhibits will include insurance amount and vehicles.
   3. Vehicle wrap: vehicle is back on road. To be scheduled.
   4. Coronavirus Aid, Relief and Economic Security Act Funding Agreement – SMART/FTA/WOTA: pending.
   5. 5310 Grant Requests submitted from: Highland, White Lake and WOTA
   6. Remaining budget to be received/used through end of year
6. New Business
   1. Working with Open Door and Hospitality House to provide transport for residents’ monthly food allowances; Community Sharing declined. RH to go with KV & AG to meet with OD & HH.
   2. WOTA to participate in Trick or Trucks, Oct 21 at Milford HS: 2 buses, decorate for Halloween.
7. Board Member Commentary/Discussion:
8. RTA & OCATS, RK suggested re-education of members, WOTA needs to be the “baby” for how transportation develops in OC; need to become proactive in Transportation to get before the RTA and get community needs met. RTA = money then plan; WOTA = plan then money for OC and RTA. Offer something to sell in 2022.
9. RK/WL program with CGI video, include a video for WOTA; other communities to look into.
10. RK propose portion of 2021 WOTA Budget be dedicated to fluid account, intention to accumulate “extra” (or excess) funds for bus purchases, major equipment. Organize subcommittee to oversee and coordinate; place under RWP.
11. New communities brought on Jan. 1; can hire us as management firm during year July or January; request communities hire us at least 6 months before becoming board member/agreement community.
12. Next Meeting Date
    1. **NOTE CHANGED:** 9:00am Wednesday, October 28, 2020; **NEW: 9am Nov. 5 at WOTA office, arrive 30 min early for Ribbon Cutting with OD/HH.**
13. Adjournment: RH Motioned/RK Support 10:11am