



WOTA – WESTERN OAKLAND TRANSPORTATION AUTHORITY

205 W. LIVINGSTON RD., HIGHLAND, MI 48357

REGULAR BOARD MEETING – Highland Annex, 205 W Livingston Rd, Highland, MI 48357

November 5, 2020 at 9:00 am

**NOTE there is a Ribbon Cutting with Open Door and Hospitality House immediately preceding meeting at 8:30am.*

AGENDA

PRESENTER

ACTION

1. Call to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Approval of Consent Agenda
 - a. Sept 23 Board Meeting Minutes
 - b. List of October Expenses
 - c. Updated Revenue & Expense Report W/Budget comparison
 - d. September 2020 Bank Statement
6. Public Comment
7. Director Report & Monthly Rider Stats
8. Old Business
 - a. MCCC Contracts for FY 2021: sign and return to Kim.
 - b. Amendments to Interlocal Contracts for WOTA to reimburse townships for annual vehicle insurance annually in February* - Mark.
 - c. Vehicle wrap: Completed. \$1800/3 checks \$600 made out to "Ride with Pride".
 - d. Pending contracts from Madonna/SMART regarding MC, SS, 5310 Grant & CARES Act Grant.
 - e. Christine Hamill CPA engagement letter.
9. New Business
 - a. HWLBA \$1000 sponsorship.
 - b. Discussion of Commerce & other new communities: can hire us as management firm during year July or January; request communities hire us at least 6 months before becoming board member/agreement community; member contracts only Jan. 1 of said year.
 - c. RTA & OCATS, RK suggested re-education of members, WOTA needs to be the "baby" for how transportation develops in OC; need to become proactive in Transportation to get before the RTA and get community needs met. RTA = money then plan; WOTA = plan then money for OC and RTA. Offer something to sell in 2022.
 - d. RK proposes portion of 2021 WOTA Budget be dedicated to fluid account, intention to accumulate "extra" (or excess) funds for bus purchases, major equipment. Organize subcommittee to oversee and coordinate; place under RWP.
 - e. Updating Employee Manual: who needs to review before print?



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10. Board Member Commentary/Discussion

11. Next Meeting Date

- a. **9:00am Wednesday, December 2nd or 9th, 2020** at Waterford Township, 3rd Floor conference room, 5200 Civic Center Dr, Waterford.

12. Adjournment