

**WOTA – Western Oakland Transportation Authority**

**205 W. Livingston Rd., Highland, MI 48357**

**MEETING MINUTES** **August 26, 2020 at 9:00 am**

**PRESENTER/ACTION**

1. Call to Order RK called to order 9:02
2. Pledge of Allegiance
3. **Roll Call**

Rik Kowall, White Lake

Rick Hamill, Highland

Gary Wall, Waterford

Kathy Plafchan, Special Needs

**Also Present**

Kim Viener, WOTA

Mark Koerner, WOTA

**Visitors**

Kim Markee, Waterford

Alison Swanson, Waterford

Amy Grzymkowski, WOTA

1. Approval of Agenda RK Motioned/GW Support, Yea-7
2. Approval of Consent Agenda RH Motioned/KP Support, Yea-7
	1. July 22 Board Meeting Minutes
	2. List of August Expenses
	3. Updated Revenue & Expense Report W/Budget comparison
	4. July 2020 Bank Statement
	5. RWP updated in LARA
3. Public Comment *N/A*
4. Director Report & Monthly Rider Stats
5. Old Business
	1. SMART has all updated insurance documents, now we wait. *MK to set up agreement between all communities and WOTA for reimbursement of vehicle insurance, at next meeting.*
	2. Zoom Meeting with CWL immediately following board meeting today, they have a copy of the original agreement between Highland and White Lake and the Amendment with Waterford. Before meeting, request changing voting structure to: 2 votes per Township and City (they are a stand-alone municipality), and 1 vote for villages within townships (which are not stand-alone) or non-municipality representatives. *To consider with annual Audit reports to township boards, would require resolution by each community.*
	3. Vehicle wrap: On hold until bus is fixed, major wiring problem, Matt seeking alternate repair servicer; WOTA will pay for, township supervisors can write check to Ride With Pride, which allows tax deduction to contributors and can be considered a fund raiser. *On hold.*
	4. Tier Rating for Drivers and Dispatchers corrected. Request adoption: *RK Motioned/KP Support, Yea-7.*
6. New Business
	1. 2021 Proposed Budget RK Motioned/KP Support, Yea-7
	2. $1/hr pay raise for employees who worked through COVID-19, effective with pay period ending this Friday. RH Motioned/GW Support, Yea-7
	3. Establish Community Assistance Fund through RWP for riders in (temporary) need. (Toomey) *To table idea for later consideration. RK to purchase bed for White Lake rider without bed. Suggested WOTA reach out to Open Door, Hospitality House and Community Sharing to see if efforts can be combined. AG to set up meeting.*
7. Board Member Commentary/Discussion *KP emphasized that she is very blessed being apart of this organization.*
8. Zoom Meeting with the City of Walled Lake to discuss contract route with WOTA: join or manage? *Walled Lake very satisfied with the way CTP and now WOTA is running bus program inclusive of their city and very interested in joining WOTA with board member status, has to put through City Council for approval, will not happen in time to meet end of September contract with Highland. CWL opts to extend management contract with Highland through end of 2020. Will reconvene with WOTA board after City speaks with council, proposed November 2020. KV to keep board apprised of any decisions.*
9. Next Meeting Date
	1. **9:00am Wednesday, September 23, 2020** at Highland Annex, 205 W Livingston Rd, Highland
10. Adjournment 10:19 am RK Motioned/GW Support, Yea-7