

**WOTA – Western Oakland Transportation Authority**

**205 W. Livingston Rd., Highland, MI 48357**

**MINUTES: 7-22-2020: Waterford Civic Center**

1. Meeting was called to order by *RH at 9:06 am with the Pledge of Allegiance*
2. **Roll Call**

Rick Hamill, Highland

Rik Kowall, White Lake

Alison Swanson, Waterford

Kathy Plafchan, Special Needs

**Also Present**

Kim Viener, WOTA

Mark Koerner, WOTA Attorney

 **Absent:** Gary Wall

**Visitors:** Kim Markee, Waterford

Gary Dovre, Highland/Waterford, phone in

1. Approval of Agenda: *RK motioned/RH approved, Yes 7*
2. Approval of Consent Agenda: *RH motioned/RK approved, Yes 7*
	1. June 24 Board Meeting Minutes
	2. List of Expenses
3. Public Comment
4. Director Report & Monthly Rider Stats
5. Old Business
	1. Update from Mark Koerner, WOTA attorney, regarding SMART contract. *SMART agreed to sign off on intergovernmental agreement through USC 5310 Lease Contract in phone conversation with Madonna VanFossen and Robert Cramer, which included RK, RH, KV & GW. MK to reach out to SMART attorneys to get verification and proposed acceptance date. SMART has received all insurance documents from communities, sent by KV. Gary Dovre also replied USC 5310 recognizes township can sublease vehicles to service provider: ie WOTA. Established Transportation Management Agreement that municipalities would lease from SMART and cover insurance costs; then sublease to WOTA who would reimburse insurance costs to each municipality annually.*
	2. Ribbon cutting date: propose Mid-October, 4:30-5:30pm: Agreed to postpone to January 2021, we can use to kick off: supervisor’s evening “Tour of Town”. *All agreed.*
	3. Replacement van 39152 sitting at SMART awaiting release. *Pending contract agreement by SMART legal, see a.*
	4. No release yet to anyone of MC/SS quarterly funds through SMART in 2020. *Pending contract agreement by SMART legal, see a.*
	5. 90-day extension of contract between Highland/CWL: set up appointment/meeting: *set up for Aug 26, immediately following board meeting through a Zoom with CWL.*
	6. Updating Ride With Pride as fiduciary 501(c)3 for WOTA. *Completed, updated in LARA, already received grant via RWP.*
	7. Vehicle wrap. *Remove “Walled Lake”, add community logos; all 3 supervisors will cover cost.*
6. New Business
	1. Tier Rating for Drivers and Dispatchers, *corrections to be made.*
	2. Begin posting for Dispatch/Driver dual FT position: *position filled inhouse.*
	3. Vehicle potential: minivan with lift, 46,000 miles, @$16K, see RK: *2016 Ford Full-size with lift, RK to provide further information.*
7. Board Member Commentary/Discussion: *RH @$40k being held by Highland Township, clerk wants to hold for UIA claim reimbursement since township is self-insured and UI claims are coming out of general fund, clerk feels WOTA should pay for prior township employees laid off due to covid. KV stated UI based on employer from Oct 2018-Sept 2019; township could have declined and they may have gone to UIA pot, but didn’t. Now Township wants to also bill WOTA for CTP/Highland employee hired and fired in less than 30 days, had already been declined UI due to being fired, Highland now paying. KV stated if employees were working for McDonald’s and got laid off would clerk go after McD? No. RH said township needs to hand funds to WOTA and if determined later WOTA can be billed then submit bill. WOTA did not establish a UIA account until March 31, 2020.*
8. Next Meeting Date
	1. **9:00am Wednesday, August 26, 2020** at White Lake Township, in annex directly behind township hall
9. Adjournment *10:08am RH motioned/RK approved*